

EMMETT TOWNSHIP BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
JANUARY 11, 2023

The January Board meeting was called to order at 7:00 p.m. and was followed by the pledge to the flag.

Roll call was taken with Butler, Brown, Kot, Reliford, and K. Scott all present.

The consent agenda was approved with a motion by Reliford and supported by K. Scott. Motion was passed with a correction to the minutes concerning the contract for snow plowing (2 to 5" & 5.9 to 7", shoveling of front sidewalk included in plowing price & no to salting sidewalk). The consent agenda consisted of the December meeting minutes and the financial statement. The December financial statement is as follows: CD's \$75,479.00, revenue sharing \$308,638.13, park acct. \$16,465.78, A.R.P.A. \$194,666.17, tax acct. \$285,598.03, trust & agency \$9,268.87, bldg. admin., \$24,532.70 and general fund \$52,302.66. Accounts payable for December was \$1,526.78 making the total December expenses \$12,293.05. The November Accounts payable was \$155.01 added to the expenditures made November total expenses \$58,782.21.

The RESA contract of \$8,505.09 does not include a one time fee for installation of \$300.00 and the monthly billing will be ~~\$100.00~~ ^{\$150.00}

Board of Review member will be Wolschon and Kowalski will be the alternate.

Butler made a motion and was supported by K. Scott to approve the 2023 meeting calendars. Motion carried.

Planning gave their report.

Butler wanted Nick Buffa to hold off sending ticket to Bryce Rd. resident.

Butler made a motion to adjourn the meeting and was supported by Reliford. Motion passed. Meeting adjourned at 8:43 p.m.

Respectfully submitted,

Beverly K. Brown
Beverly K. Brown, Clerk

EMMETT TOWNSHIP BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
FEBRUARY 8, 2023

The February board meeting was called to order at 7:00 p.m. and was followed by the pledge to the flag.

Roll call was taken with Brown, Kot, Keith Scott and Butler present, Reliford was absent.

The consent agenda was approved with a motion by Brown and supported by Keith Scott. The motion was passed with a correction to the RESA monthly billing to be \$150.00 not \$100.00 monthly. The consent agenda consisted of the January meeting minutes and the financial statement. January financial statement is as follows: CD's \$75,484.66, revenue sharing \$308,638.13, park acct. \$16,397.75, tax acct. \$445,606.48, T&A \$8,272.90, bld. admin. \$21,199.55 and the general fund \$150,353.29. The January accounts payable was \$1,425.04, added to the January expenditures of \$16,886.52 makes the total for January expenses \$18,311.56.

Butler made a motion to appoint Emily Surfus to the Board of Review and was supported by Keith Scott. Motion was passed.

The snow plowing bill submitted by MAAS Lawn Service was presented to the board members and it was decided that we would pay for only one push as someone else cleaned the parking lot before he did.

Butler made a motion to accept the following resolutions for salaries for 2023-24 budget year. Keith Scott supported.

| | |
|--|-------------|
| Resolution #23-02 Establish Supervisor Salary at | \$13,500.00 |
| Resolution #23-03 Establish Clerk Salary at | \$18,500.00 |
| Resolution #23-04 Establish Treasurer Salary at | \$18,500.00 |
| Resolution #23-05 Establish Trustee per meeting to | 105.00 |

Roll call vote: Butler; Yea, Brown; Yea, Kot; Yea and Keith Scott Yea. Reliford Absent. Resolutions all passed.

Butler made a motion to increase the following meeting compensation for Planning for the budget year of 2023-24 to: Chairman \$120.00, Recording secretary \$120.00 and all other board members \$65.00. Board of Review members meeting

compensation will be \$75.00 per meeting, \$150.00 per day. Keith Scott supported the motion.

Roll call: Brown; Yea. Kot; Yea, Keith; Yea and Butler; Yea. Reliford was absent. Compensation increase for 2023-24 budget was passed.

The March 8th Budget Hearing notice was accepted with a motion by Butler and supported by Keith Scott. Motion carried.

Butler made a motion to allow the treasurer to use EFT (electronic transfer) to transfer funds between accounts. Keith Scott supported.

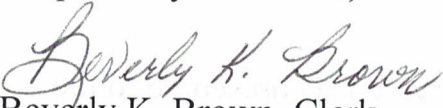
Roll call: Kot; Yea, Keith; Yea, Butler; Yea and Brown; Yea. Reliford was absent. Motion was passed.

June 7th will be when King & King will be conducting our 2022-23 Audit.

Planning gave report, they are working on the 5year update of the Master Plan.

Butler made a motion to adjourn and was supported by Keith Scott. Meeting was adjourned at 8:28 p.m. Motion carried.

Respectfully submitted,


Beverly K. Brown, Clerk

EMMETT TOWNSHIP BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
MARCH 8, 2023

The March board meeting was called to order at 7:00 p.m. and was followed by the pledge to the flag.

Roll call was taken with Keith Scott (by phone), Butler, Brown, Kot and Reliford all present.

The consent agenda was approved with a motion by Butler and supported by Reliford. The motion was passed. The consent agenda consisted of the February meeting minutes and the financial statement. February financial statement is as follows: CD's \$75,490.28, revenue sharing \$308,638.13, park acct. \$16,404.04, A.R.P.A. \$194,902.24, tax acct. \$7,782.73, T&A \$9,276.42, bldg. admin. \$21,676.40 and the general fund \$105,925.89. There wasn't a February accounts payable so the total February expenditures were \$18,311.56.

Received a roof quote from Millenium Metals Roofing for \$7,800.00 and will be waiting for further quotes.

Friday, March 17 at 8:45 will be the annual Road Tour with the Capac warehouse supervisor of St. Clair Co. Road Comm.

Discussed dropping the Mussey Fire Contract and adding the 6 Western sections to the Emmett Village Fire Contract. Also discussed was the problem with the appointments for Board of Review members. Neither appointed person has ever come to be sworn in. We need to find a recording secretary for the Board of Review meetings.

The Gov Pro for credit card services will be a monthly \$25.00 charge.

Planning has reported that they have completed their review of the Master Plan.

There was nothing from the Enforcement officer.

Brown made a motion to adjourn the meeting and was supported by Butler. Motion was passed. Meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Beverly K. Brown
Beverly K. Brown, Clerk

EMMETT TOWNSHIP BOARD OF TRUSTEES
ANNUAL BUDGET MEETING
MARCH 8, 2023

The annual budget meeting was called to order at 7:57 p.m. immediately following the regular monthly Board of Trustees meeting. The pledge to the flag and roll call were still in effect with all 4 board members physically present and K. Scott by speaker phone.

Resolution #23-06: INVESTMENT & DEPOSITORY AUTHORIZATION, was accepted with a motion by Butler and supported by Reiford.
Roll call: Reliford; Yea, Kot; Yea, Brown; Yea, Butler; Yea and Keith Scott; Yea.
Motion passed.

Resolution #23-07: INVESTMENT AND DEPOSITORY DESIGNATION, was accepted with a motion by Butler and support by Reliford.
Roll call; Brown; Yea, Butler; Yea, K. Scott; Yea, Kot; Yea and Reliford; Yea.
Motion passed.

Resolution #23-08: GENERAL FUND 2023-24 BUDGET of \$535,053.42, was accepted with a motion by Butler and support by K. Scott.
Roll call: Butler; Yea, Reliford; Yea, K. Scott; Yea, Kot; Yea and Brown; Yea.
Motion passed.

Resolution #23-09: BUILDING INSPECTION FUND 2023-24 BUDGET of \$41,950.00, was accepted with a motion by Butler and support by Brown.
Roll call: Reliford; Yea, K. Scott; Yea, Kot; Yea, Brown; Yea and Butler; Yea.
Motion passed.

Resolution #23-10: PARK & RECREATION FUND 2023-24 BUDGET of \$21,000.00, was accepted with a motion by Butler and support by K. Scott.
Roll call: Kot; Yea, Brown; Yea, Butler; Yea, K. Scott; Yea and Reliford; Yea.
Motion passed.

Butler made a motion to keep The Yale Expositor as our newspaper of record for the audit year of 2023-24, Motion was supported by Kot.
Roll call: Brown; Yea, Butler; Yea, K. Scott; Yea, Reliford; Yea and Kot; Yea.
Motion passed.

The Annual Budget Meeting was adjourned with a motion by K. Scott and supported by Butler. Motion passed. Meeting was adjourned at 8:36 p.m.

Respectfully Submitted,

Beverly K. Brown
Beverly K. Brown, Clerk

EMMETT TONSHIP BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
APRIL 12, 2023

The April board of trustees meeting was called to order by the supervisor at 7:00 p.m. and was followed by the pledge to the flag.

Roll call was taken with Butler, K. Scott, Reliford, Kot and Brown all present.

The Consent agenda was approved with a motion by Reliford and supported by Keith Scott. Motion passed. The consent agenda consisted of the March regular monthly meeting and the March budget meeting minutes. The financial statement for March is as follows: CD's \$75,495.40, Revenue Sharing \$383,241.36, Park acct. \$16,411.46, A.R.P.A. \$186,525.21, Fire Millage \$79,709.49, Road Millage \$79,708.88, Tax acct. \$2.45, T&A \$8,280.36, Bldg. Admin. \$20,239.63 and General fund \$54,891.34. Accounts payable for March was \$157.42, making the total expenses for March \$16,693.57.

Bids for a new roof on the Township Hall were opened and reviewed with the decision to accept the lower bid of \$7,800.00 from Millenium Metals Roofing. The other bid was for \$8,700.00. Butler made the motion to accept the Millenium bid and was supported by Keith Scott.

Roll call: K. Scott; Yea, Reliford; Yea, Kot; Yea, Brown; Yea and Butler; Yea.
Motion passed.

Both the Carney Road revamp going straight thru to Metcalf Rd., eliminating the East bound curve for \$4,000.00, and the Kennedy Rd. hammer head, for turn round at the dead end of the road at \$6,000.00, were both approved by the board members for this year's road work.

Mike, Carrie and Scott all attended the annual road tour March 17th. 126 loads of limestone will be applied to our township roads with another 25 loads using the cost sharing with the Co, Road Comm. for 20 loads on Breen from M-21 to Foley and 5 loads on Metcalf from M-19 to Carney. Chloride application to 42.4 miles of road. Total cost of limestone and chloride \$201,616.95.

We are still working on the Fire Contract with the Village of Emmett. Keith and Bev. will be attending the next meeting on April 13th at the Village Hall.

The sump pump failed in the crawl space of the Township Hall. The drain carrying the water away from the hall needs to be replaced. Brown made a motion to accept the bid of \$3,000.00 from Dan Siegel to put a new drain in and regrade, adding several yards of good dirt around the North wall of the building. Reliford supported the motion. Roll call: Kot; Yea, Brown; Yea, Butler; Yea, K. Scott; Yea and Reliford; Yea, Motion passed.

There were two bids for lawn maintenance, Patriot Lawn & Landscaping and Larry McClelland. Reliford made a motion to accept McClelland's bid of \$157.65 per cut, \$84.90 for large cleanup and \$72.75 per weeding. Motion was supported by K. Scott. Roll Call: Kot; Yea, Brown; Yea, Butler; Yea, K. Scott; Yea and Reliford; Yea. Motion passed.

The Board members discussed the following items:

Paving of Breen Road to happen sometime in May along with surfacing 50 ft of the approaches on Atwell & Rynn Roads.

Resurfacing of Bryce Rd. with culverts and ditching, property owners to be billed for culverts.

Contacting a couple of tree services for removal of dead trees in the park.

Jeff's Rubbish for the possibility of Dumpster Days for this summer.

Haven't received a quote yet on phone replacements from BSB.

Quick Books annual desktop subscription due by May 31st. Each fund is considered a Company (General, Bond, Bldg. Admin, Park & Rec., Tax, Fire millage and Road millage)

Nothing was received from the Enforcement Officer.

Planning is working with PLC Toolbox Supply at 4031 Keegan Rd. on further expansion.

Correspondence from EAGLE concerning 5900 Emmett Road.

Brown made a motion to adjourn the meeting and was supported by Butler. Motion passed. Meeting adjourned at 8:41 p.m.

Respectfully Submitted,

Beverly K. Brown, Clerk

EMMETT TOWNSHIP BOARD OF TRUSTEES
SPECIAL CALLED MEETING
APRIL 21, 2023

The meeting was called to order at 9:30 a.m. to discuss the zoning question of the residential property at 13120 Atwell Rd. and the pending Fire Contract with the Village of Emmett.

Roll call: Butler, Brown, Kot and Keith Scott present, Reliford was absent. Also present was Mueller, chairman of Planning.

Butler made a motion to accept the letter of intent submitted by Todd & Stacey Allen for the use of the 4.44 acres located at 13120 Atwell Rd. Keith Scott supported and the motion was passed.

Motion by Butler to accept the new 3 year fire contract at 5% operating and 5% equipment as attached schedule. Brown supported.

Roll call: Keith Scott; Yea, Kot; Yea, Brown; Yea and Butler; Yea. Reliford absent. Motion was passed.

Supervisor Butler was advised just last night by the Co. Road Comm. that the culvert on Gleason Road just North of Imlay City has collapsed. The cost of replacement \$6,000.00. Butler made a motion for immediate replacement of the culvert and was supported by Keith Scott. Motion was passed

Butler made a motion to adjourn and was supported by Keith Scott. Motion passed. Meeting was adjourned at 9:51 a.m.

Respectfully Submitted,

Beverly K. Brown, Clerk

EMMETT TOWNSHIP BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
MAY 10, 2023

The May board of trustees meeting was called to order by the supervisor at 7:00 p.m. and was followed by the pledge to the flag.

Roll call was taken with Brown, Butler, K. Scott, Reliford and Kot all present.

The consent agenda was approved with a motion by Reliford and supported by K. Scott. Motion passed. The consent agenda consisted of the April 12 meeting minutes and the April 21st special meeting minutes. The financial statement for April is as follows: CD's \$75,501.06, revenue sharing \$383,438.64, park \$16,417.75, A.R.P.A. \$181,631.81, fire millage \$44,588.56, road millage \$79,739.45, tax acct \$2.00, T & A \$8,533.65, bldg. admin. \$19,867.87 and general fund \$46,490.21. Accounts payable for April was \$149.58, added to the paid expenses of \$8,425.07 makes April total expenses \$8,574.65.

Fire contract may change as Wales may not sign the 3 year contract with the Village of Emmett Fire Dept.

The board members looked over several estimates for new gutters with leaf guard to be installed after the new steel roof is completed by Millenium metals roofing. Brown made a motion to give Millenium metals roofing the gutter with leaf guard installation so the complete re-roofing job would be done at one time. Keith Scott supported.

Roll call: Butler; Yea, K. Scott; Yea, Reliford; Yea, Kot; Yea and Brown; Yea.
Motion passed.

Carrie brought up new requirements of where any expenses, relating to the income of the tax administration fee, should be applied.

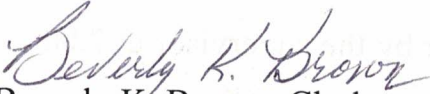
Visitor, Dan Greenia inquired about a complaint that a resident thought he had paid for a building permit and also his contractor had paid for the same. The permits were looked up and nothing was found where a permit had been paid for twice.

Planning commission gave their report.

There was nothing from the enforcement officer.

Brown made a motion to adjourn the meeting and was supported by K. Scott. The meeting was adjourned at 8:18 p.m. Motion carried.

Respectfully submitted,


Beverly K. Brown, Clerk

EMETT TOWNSHIP BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
JUNE 14, 2023

The June board of trustees meeting was called to order at 7:00 p.m. followed by the pledge to the flag.

Roll call was taken with Butler, K. Scott, Kot and Brown all present Reliford just a little late.

The consent agenda was approved with a motion by Butler and supported by K. Scott. Motion passed. The consent agenda consisted of the May 10 meeting minutes. The financial statement for May is as follows: CD's \$75,506.54, revenue sharing \$419,759.33, park \$16,424.72, A.R.P.A. \$177,566.30, fire millage \$44,607.50, road millage \$79,773.32, tax acct. \$-23.00, trust & agency \$9,007.11, building admin, \$20,187.61 and the general fund \$47,203.05. Accounts payable was \$132.19 added to the paid expenses of \$14,873.82 makes the total May expenses \$15,006.01 paid out of the general fund.

Supervisor Butler updated the board members on the culverts to be replaced, engineering on Kennedy Rd. hammerhead and Carney & Metcalf Rd intersection and the late gravel haul & chloride application.

The gutters were not installed along with the new steel roof like they were supposed to, so now we will be having green gutters and tan downspouts at \$1,860.00 installed by the Amish.

Butler made a motion to accept the Master Plan update. Reliford supported the motion. Motion passed.

Butler made a motion to accept the resignation of enforcement officer, Nick Buffa as of July 1, 2023. Motion was supported by Brown. Motion passed.

Butler, with board approval, will accept the position of enforcement officer at this time with no extra pay. The board accepted this offer by Butler with a motion by Reliford and was supported by K. Scott. Motion was passed.

Treasurer Kot received a letter from the county concerning the personal property taxes that are in arrears of over 5 years. We have been billed for \$9,543.87. There is

a possibility of getting several townships together under one lawyer and taking this to the circuit court to eliminate these past due amounts.

Owners of 3839 Emmett Road would like to build a new home and demolish the existing old house. The problem is, with the placement of the new home there will be an existing 20' x 20' shed that would be to the side, but in front of the new house, making it non-conforming. Butler made a motion to accept this non-conforming structure and was supported by Keith Scott. Motion carried.

Planning gave their report.

Resolution #23-11: Resolution to oppose the camp grayling use of state lands by permit. The resolution was approved with a motion by Butler and supported by K. Scott

Roll call: K. Scott; Yea, Reliford; Yea, Kot; Yea, Brown; Yea and Butler; Yea. Motion passed.

Brown made a motion to adjourn the meeting, supported by Butler. Meeting was adjourned at 8:17p.m. Motion carried.

Respectfully submitted,


Beverly K. Brown, Clerk

EMMETT TOWNSHIP BOARD OF TRUSTEES
REGULAR MONTHLY BOARD MEETING
JULY 12, 2023

The July board of trustees meeting was called to order at 7:00 p.m. followed by the pledge to the flag.

Roll call was taken with Butler, Keith Scott, Reliford, Kot and Brown all present. Stephanie Jackson, deputy clerk was also in attendance.

The consent agenda was approved with a motion by Keith Scott and supported by Reliford. Motion passed. The consent agenda consisted of the June meeting minutes. The financial statement for June is as follows: CD's \$75,512.20, revenue sharing \$419,919.30, park acct \$15,536.14, A.R.P.A. \$174,682.01, fire millage \$44,627.05, road millage \$79,808.29, tax acct \$27.00 trust & agency \$8,511.02, bldg. admin. \$20,742.62, general acct \$82,009.79. Accounts payable for June was \$146.63 making the total expenses for June \$11,720.04 paid out of the general fund.

Gravel haul finally started Friday, July 7th with chloride to follow.

Dumpster day is still hopeful, need to contact more trash pickup companies.

Will advertise for: receptionist/office clerical position 10 hrs. a week. Possibly to start at \$15.00, \$16.00 after 30 days and then \$17.50.

Francek Kinetico will supply the salt and maintain the water conditioner 3 to 4 times a year for \$259.00.

A new account for the EMS millage will need to be added to our budget. It will be more or less just income in and back out.

Planning gave their report.

Reliford made a motion to adjourn and was supported by Keith Scott. Motion passed. Meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Beverly K. Brown
Beverly K. Brown, Clerk

EMMETT TOWNSHIP BOARD OF TRUSTEES
REGULAR MONTHLY BOARD MEETING
AUGUST 9, 2023

The August board of trustees meeting was called to order at 7:00 p.m. followed by the pledge to the flag.

Roll call was taken with Keith /Scott, Reliford, Kot, Brown and Butler all present.

The consent agenda was approved with a motion by Reliford and supported by Keith Scott. Motion passed. The consent agenda consisted of the July meeting minutes and the July financial statement, The financial statement for July is as follows: CD's \$75,517.67, revenue sharing \$419,919.30, park acct \$14,272.07, A.R.P.A. \$172,945.84, fire millage \$44,644.78, road millage \$79,839.99, tax acct \$97,077.08, trust & agency \$8,764.62, bldg. admin. \$20,710.53 and the general acct. \$26,280.87. Accounts payable for July was \$136.53 making total expenditures for July \$22,003.51.

The limestone haul is now complete and the chloride has been applied.

It seems that a resident near the intersection of Breen and Foley Roads has pulled approx. ½ ton of road limestone into their own driveway.

\$149,090.46 of A.R.P.A. money will be issued for the limestone haul & the 30/70 program.

The board ok'd the Platinum pre-buy for 668 gal. of propane for the 23-24 season from Blue Flame Propane.

Reliford made a motion to put the attached ad, for receptionist/clerical position, in the Yale Expositor. Keith Scott supported. Motion passed.

Butler made a motion to have Polaris survey the Township Park so the planning commission can move forward, he will contact Polaris himself. Support was by Reliford. Motion passed.


Butler made a motion to send a check to the Village of Emmett Park for the 23/24 contract in the amount of \$4,000.00. Supported by Brown.

Roll call vote: Reliford; Yea, Kot; Yea, Brown; Yea, Butler; Yea and Keith Scott; Yea. Motion passed.

Planning gave their report, as did zoning enforcement.

Motion by Brown and support by Butler to adjourn the meeting. Motion carried.
Meeting was adjourned at 8:30 p.m.

Respectfully submitted,


Beverly K. Brown, Clerk

EMMETT TOWNSHIP BOARD OF TRUSTEES

REGULAR MONTHLY BOARD MEETING

SEPTEMBER 13, 2023

The September board of trustees meeting was called to order at 7:00 p.m. followed by the pledge to the flag.

Roll call was taken with Reliford, Kot, Brown, Butler and Keith Scott all present.

The consent agenda was approved with a motion by Reliford and supported by Keith Scott. Motion passed. The consent agenda consisted of the August meeting minutes and the August financial statement. The financial statement for August is as follows: CD's of 75,523.37, revenue sharing \$419,919.30, park acct. \$9,647.17, A.R.P.A. \$23,962.32, fire millage \$44,663.74, road millage \$79,873.89, Tax acct. \$61,243.58, trust & agency \$8,768.49, bldg.. admin. \$21,123.44 and the general fund \$41,930.11. Accounts payable for August was \$132.40 making the total expenditures, out of the General Fund, for August \$45,780.32.

Butler made a motion to set the dumpster day date for September 30th, 9:00 a.m. till Noon or until the packers are full, whichever comes first. Will schedule 3 packers with helpers and an extra helper for the 40 yard roll-off (no scrap metal in the roll-off). Support of the motion was Keith Scott. Motion carried.

Township will pay Demaray Tire for 3 passenger or light truck tires. Brown to call Demaray and get price and if he is available

The Clerk and her deputy clerk are to interview the applicants for the office help, then get back to the board of trustees with their decision to make it official.

The Emmett Village 3 year Fire Contract has finally been signed. Emmett twp., Kenockee, Kimbal, and Riley all signed the 3 yr. contract but Wales Twp. signed a 1 year contract.

Butler made a motion to go ahead with the Hammer Head project on Kennedy Road for \$10,500.00 and was supported by Keith Scott. Motion passed.

The Carney/Metcalf Rd. project for \$25,000. Was tabled until next meeting.

Because of the excessive rain the Gleason Rd. culvert failed and was replaced as an emergency road repair.


Resolution #23-12: Local Road System Funding Assistance Program; was approved with a motion by Butler and supported by Brown. Motion passed

Planning commission gave their report.

Visitor Kot talked about the split process.

Butler made a motion to adjourn and was supported by Reliford. Meeting was adjourned at 8:32 p.m. Motion passed.

Respectfully submitted,


Beverly K. Brown, Clerk

EMMETT TOWNSHIP BOARD OF TRUSTEES
SPECIAL CALLED MEETING
October 27, 2023

The special meeting was called to order at 9:00 a.m. by the supervisor.

Roll call was taken with Brown, Butler. Keith Scott, Reliford and Kot all present.

The Joint Early Voting Agreement by & between Kenockee & Emmett Townships was discussed by the board and Butler made a motion to accept the one year agreement for the 2024 election cycle only. Reliford supported the motion.

Roll call vote: Butler; Yea, K. Scott; Yea, Reliford; Yea, Kot; Yea and Brown; Yea. Motion passed unanimously.

Brown made a motion to adjourn and was supported by Butler. Meeting was adjourned at 9:12 a.m. Motion passed.

Respectfully submitted,

Beverly K. Brown, Clerk

EMMETT TOWNSHIP BOARD OF TRUSTEES
REGULAR MONTHLY BOARD MEETING
NOVEMBER 8, 2023

The November board of trustees meeting was called to order at 7:00 p.m. and was followed by the pledge to the flag.

Roll call was taken with Butler, K. Scott, Reliford, Kot and Brown all present. Deputy clerk, Stephanie Jackson was also present.

The consent agenda was approved with a motion by K. Scott and support by Reliford. Motion passed. The consent agenda consisted of the October 11th and October 27th meeting minutes and the October financial statement. The October financial statement is as follows: CD's \$75,534.51, revenue sharing \$440,013.05, park acct. \$5,942.13, A.R.P.A. \$23,982.34, Fire millage \$8,981.14, Road millage \$79,940.65, tax acct. \$1,277.16, trust & agency \$8,526.68, bldg. admin. \$20,000.28, and general fund \$58,545.29. Accounts payable for October was \$145.49 making the total October expenses \$18,001.05 paid out of the general fund.

The Kennedy Road hammer head project is now complete and the County is now working on the ditching for the Carney Road project.

Our L.R.F.A. grant with the St. Clair Co Road Comm has been approved for 2024.

Butler made a motion to approve the Insurance proposal with Nickel & Saph, Inc. for \$5,687.00 including the \$371.00 for the position bonds. Keith Scott supported. Roll Call: Kot; Yea, Reliford: Yea, Brown; Yea, Butler; Yea and K. Scott; Yea. Motion passed.

Butler made a motion to purchase 3 new border tikes for \$540.00 inc. freight. These have been damaged around the play scape area and need to be replaced. Reliford supported the motion. Motion passed.

We have received a quote for a digital sign of \$34,200. including installation. The bore under the parking lot would be \$7,860. Will be receiving more quotes.

The county commissioners have accepted the paid bills for the \$50,000. A.R.P.A. money.

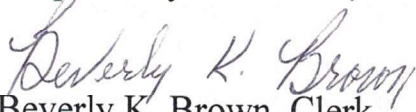
ProTech will be installing a digital camera for the ballot drop box at the front of the township hall.

Planning will be holding their first Park Committee meeting along with their normal monthly meeting on Monday Nov. 20th at 7:00 p.m.

Martin Kot brought in the paperwork for a land split to be processed by the assessor, Elisha Messina.

Brown made a motion to adjourn and was supported by K. Scott. Motion passed. Meeting was adjourned at 7:54 p.m.

Respectfully Submitted,


Beverly K. Brown, Clerk

EMMETT TOWNSHIP BOARD OF TRUSTEES
REGULAR MONTHLY BOARD MEETING
DECEMBER 13, 2023

The December board of trustees meeting was called to order at 7:00 p.m. and was followed by the pledge to the flag

Roll call was taken with Keith Scott, Reliford, Kot, Brown and Butler all present. Deputy clerk, Stephanie Jackson was also present.

The consent agenda was approved with a motion by Reliford and support by Keith Scott. Motion passed. The consent agenda consisted of the November 8th meeting minutes and the November financial statement. The November financial statement is as follows: CD's \$75,540.17, tax acct. \$1,283.84, trust & agency \$8,030.19, bldg. admin. \$19,709.32, general fund \$25,590.00, revenue sharing \$475,903.88, park \$17,079.05, A.R.P.A. \$23,992.20, fire millage \$8,984.83 and road millage \$79,973.50. Accounts payable for November was \$154.34 making the total expenses for November \$39,5955.29 paid out of the general fund.

Kennedy Road hammer head project is now complete.

Metcalf/Carney road project has been finished.

Purchase of new desks for the office is being tabled until the January meeting.

Another quote for the digital sign is \$28,400.

Siegel Sand has quoted \$7,375.00 for restoration of the front lawn area where a new sign will be installed. Waiting for a couple more estimates from other area contractors.

Residents Kleith, Hutchinson, and the Blakes from Rose Road brought pictures showing the road ditches. They have excessive water standing as does everyone else in the area and are looking for suggestions as what to do.

Butler made a motion for the clerk to utilize Election Source or PSI for bulk election mailing purposes. Brown supported. Motion passed.

Butler made a motion to accept the budget corrections as attached and was supported by Keith Scott. Motion passed.

Butler read the resignation letter from Clerk Brown to the board members and made a motion to accept her resignation as of December 31, 2023. Keith Scott supported. Motion carried.

Butler appointed Stephanie Jackson to fill the remainder of the Clerk's term of office and was supported by Reliford.

Roll call vote: Reliford; Yea, Kot; Yea, Brown; Yea, Butler; Yea and K. Scott; Yea. Motion carried.

Planning had a large audience for their first Park Meeting which was held along with their regular November planning meeting.

Respectfully submitted,

Beverly K. Brown, Clerk