

EMMETT TOWNSHIP BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
JULY 8, 2026

The July board of trustees meeting was called to order at 7:00 p.m. followed by the pledge to the flag.

Roll call was taken with Jackson, Butler, Keith Scott, Reliford, and Kot all present.

The consent agenda was approved with a motion by K. Scott and supported by Reliford. Motion passed. The consent agenda consisted of the June meeting minutes and the June 9th special meeting minutes. The financial statement for June is as follows: CD's \$79,092.86 revenue sharing \$669,486.94, park acct \$48,904.75, fire millage \$78,087.69, road millage \$84,314.90, tax acct \$9.12 trust & agency \$10,899.55, bldg. admin. \$20,869.24, general acct \$36,844.58. Accounts payable for June had a total paid expenses of \$182,756.43 paid out of the general fund.

Board members received and reviewed the 2026 audit report from King and Messing. Comments from the auditors were positive. Treasurer Kot mentioned the one deficiency again was segregation of duties. She is wondering what more can be done to have that portion fall off of the report as she feels like the Township has been doing a lot better in that area. The auditor's comments state that this deficiency is due to the limited staff.

The volunteer playground project install with KaBoom starts tomorrow at 8:00 a.m.

Clerk Jackson updated the Board on the PA116 applications for Duane Jurn. The Blue Water Conservation district responded with their recommendation that the application be approved. However, it appeared that the letter was recommending approval on only one of the three parcels that was submitted to them. Jackson believes that the Blue Water Conservation District did not realize that three separate parcel applications were submitted as there was a handwritten note included with the approval recommendation stating that the township only needs to provide one copy of the paperwork. Butler made a motion to approve **Resolution 26-18: RESOLUTION TO APPROVE P.A. 116 FARMLAND PRESERVATION APPLICATIONS** for Duane Jurn on parcels 74-19-006-1001-

000, 74-19-006-1002-000, and 74-19-006-1003-100 contingent on Blue Water Conservation District's approval on the other remaining parcels. K. Scott seconded the motion.

Roll call: Butler; Yea, K. Scott; Yea, Reliford; Yea, Kot; Yea, and Jackson; Yea. Motion passed.

Supervisor Butler presented a bill from the Township Attorney in the amount of \$954.00 and made a motion to approve \$360.00 to be paid out of the Park Account and the remaining be paid out of the General Fund. Reliford seconded the motion. All in favor Aye: 5 Nay: 0 Motion passed.

The Township will be ordering a 5x8 United States flag and a 3X5 State of Michigan flag. These will be drawn against the maintenance line item in the General Fund.

Jackson stated that she never heard back about the draft she submitted for the park millage funding. Butler made a motion to approve the 2026 Park and Recreation millage distribution application for this year's funding of \$14,158.00 and was supported by Reliford.

All in favor Aye: 5 Nay: 0 Motion passed.

The application for the 2027 Local Road Funding Application was received. Supervisor butler discussed funding be used towards two large culvert replacements. Butler will be making calls to get prices for the projects and will discuss at the next scheduled Board Meeting.

Clerk Jackson informed the board that the bulk of absentee ballots have gone out for the August 4th election and that the schedule has been finalized for early voting election inspectors. Jackson also stated that the township has received the reimbursement for the Yale Public Schools May election in the full amount of \$2,507.62.

Treasurer Kot stated that tax payments are steadily coming in and that two people have already used BS&A Payments. Kot mentioned how the new program is great for residents, but currently a nightmare for treasurers who are only running tax.net. She stated that she has reached out to their IT personnel for reporting clarification.

Jackson inquired about the invoice from Emmett Hardware. She was instructed that it was all park expenses and to pay out of the maintenance line item in the Park Account.

The Planning commission reported that placement for a new barn on a parcel on Shamrock Lane has been resolved and a building permit has been submitted. They also stated that three letters for blight ordinance violations are being drafted.

The Park Committee reported that they have no idea as to how many volunteers signed up for the 3-day KaBoom playground install project as the registration program with the information was not working correctly.

The Building Administrator's Report consisted of 21 items for June.

Enforcement officer's report: a blight complaint was filed for a residence on Brennan Rd.

There were no correspondence or visitor comments.

Butler made a motion to adjourn and was supported by Jackson. Motion passed. Meeting was adjourned at 7:58 p.m.

Respectfully submitted,

Stephanie Jackson, Clerk