

EMMETT TOWNSHIP BOARD OF TRUSTEES
REGULAR MONTHLY BOARD MEETING
JULY 10, 2024

The July board of trustees meeting was called to order at 7:00 p.m. followed by the pledge to the flag.

Roll call was taken with Butler, Keith Scott, Reliford, Kot and Jackson all present.

After clarification was made to Reliford on the Kelly Law Firm bill, the consent agenda was approved with a motion by Reliford and supported by K. Scott. Motion passed. The consent agenda consisted of the June meeting minutes. The financial statement for June is as follows: CD's \$75,578.99, revenue sharing \$546,113.28, park acct \$15,437.09, A.R.P.A. \$9,035.85, fire millage \$56,691.97, road millage \$166,577.60, tax acct \$2.00 trust & agency \$7,804.44, bldg. admin. \$18,037.22, general acct \$96,463.80. Accounts payable for June had a total paid expenses of \$15,969.23 paid out of the general fund.

Butler is hopeful for a new printer quote for the next meeting.

The new office chairs for the Clerk's office have been purchased.

The Chloride application for the roads have been completed. A 3rd pass was done on Breen, Brandon, Metcalf, and Keegan Rd.

Resolution #24-15: Authorizing the scheduling of a public hearing for August 14, 2024, to hear comments regarding the draft 2025-2029 Parks and Recreation Plan for Emmett Township. The resolution was approved with a motion by Kott and supported by K. Scott.

Roll call: K. Scott; Yea, Reliford; Yea, Kot; Yea, Jackson; Yea and Butler; Yea. Motion passed.

The 2024 park millage and distribution has been submitted and complete.

Butler made a motion to approve the work order for the Imlay City Rd culvert replacement of \$4,000 to be paid out of ARPA. Reliford supported. Motion carried.

Butler received clarification on the Rose Rd and Carney Rd ditching project. The project work order is estimated to cost \$50,000 for 2 crossroad culverts, 600ft of

underground ditching, 450ft of open ditching. This will take up the whole \$25,000 culvert grant match money. Butler made a motion to move forward with the project. Jackson seconded the motion.

Roll call: Reliford; Yea, Kot; Yea, Jackson; Yea, Butler; Yea, and K. Scott; Yea
Motion passed.

The overall total for the limestone haul is \$169,431.91 less the match money of \$29,146.35 bringing the total amount due to \$140,285.56. \$86,035.55 was budgeted for the year making a difference of 54,250.01 over budget. The total amount in the road millage account is \$166,577.60 due to ARPA funds being used last budget year for road projects. Butler made a motion to spend \$54,250.01 over this year's budgeted amount of \$86,035.55 to go towards the total limestone haul of \$140,285.56. This will bring the 2024-2025 fiscal year budget into a negative even though the money is in the road millage account. Reliford seconded the motion
Roll call: Kot; Yea, Jackson; Yea, Butler; Yea, K. Scott; Yea, and Reliford; Yea.
Motion passed.

Treasurer Kot installed a locked through wall drop box into her office for people to drop off their tax bills. The new change box and online bill pay are being utilized. She is still waiting on a panini device.

Dumpster day for Saturday, September 21 was confirmed with Jeff's Rubbish. Demry wants to be contacted closer to the date for tire pickup. Supervisor Butler plans to be in attendance to help verify resident ID's. A Dumpster Day flyer was sent out with the tax bills and a notice will go in the Yale Expositor two weeks prior to the event.

Clerk Jackson informed the Board that the joint agreement for Early Voting with Kenockee Township has not been going well. She feels as if she is doing the work for them and not with them. She still needs Kenockee Township to get her two ballot containers, their Early Voting ballots, and a person to cover as site supervisor for the 4 agreed upon days that is in the Joint Early Voting Agreement Contract. Jackson also informed the board that there was another round of grant money for elections and she requested a new Early Voting Tabulator and Early Voting Laptop so that Emmett Township and Kenockee can each have their own Early Voting equipment that is not shared.

The Audit with King and King went well with no concerns.

Treasurer Kot informed the Board that 53 Bank charges \$63/month for insurance services as the amount the Township has in the bank is above the FDIC insurable amount. She is looking into other banks to move the money into.

The QuickBooks 2024 update is now up and running on all computers.

Planning gave their report and informed the Board that the Census has been completed and added as an addendum to the master plan.

The Park Committee has their 5-year master plan draft that is available in the Township Hall office for a 30-day comment period. A notice for a public hearing to be held on August 14, 2024 to receive public comments on the draft Recreation Plan will be put in the Yale Expositor and on the Township's website. The Park Committee also will be starting to advertise for a Farmer's Market to be hosted at the Township Hall Park on Thursdays or Fridays.

Butler made a motion to adjourn and was supported by Reliford. Motion passed. Meeting was adjourned at 8:18 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Stephanie Jackson", written in a cursive style.

Stephanie Jackson, Clerk

